

Guideline

Livestock Mandatory Reporting General Guideline

The following reporting guidelines may be used by persons required to report electronically transmitted mandatory market information to the Agricultural Marketing Service.

The first fields of each reporting form provide the following information:

1. Identification number (plant establishment number or importer ID number)
2. Company name (name of parent company)
3. Plant street address (street address for plant)
4. Plant city (city where plant is located)
5. Plant state (state where plant is located)
6. Plant zip code (zip code where plant is located)
7. Contact name (the name of the corporate representative contact at the plant)
8. Phone number (full phone number for the plant including area code)
9. Reporting date (date the information was submitted (mm/dd/yyyy))



UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL MARKETING SERVICE

LIVE CATTLE DAILY REPORT
(Committed and Delivered Cattle)

1. IDENTIFICATION NUMBER		PURCHASE TYPE CODE	CLASS CODE
2. COMPANY NAME		1 = NEGOTIATED 2 = FORMULA NET 3 = FORWARD CONTRACT NET 4 = NEGOTIATED GRID NET 5 = FORMULA BASE 6 = FORWARD CONTRACT BASE 7 = NEGOTIATED GRID BASE	1 = MIXED STEER/HEIFER 2 = STEER 3 = HEIFER 4 = DAIRYBRED STEER/HEIFER 5 = MIXED STR/HFR/COW
3. PLANT STREET ADDRESS			
4. PLANT CITY			
5. PLANT STATE		<p>NOTE: According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0186. The time required to complete this information collection is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.</p> <p>USDA's Nondiscrimination Statement: In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: Mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; Fax: (202) 690-7442; or email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.</p>	
6. PLANT ZIP CODE			
7. CONTACT NAME			
8. PHONE NUMBER (include area code)			
9. REPORTING DATE (mm/dd/yyyy)			
10. REPORTING TIME (1 = 10:00 a.m.; 2 = 2:00 p.m.)			
11. LOT IDENTIFICATION			
12. PURCHASING BASIS (1 = Delivered; 2 = Committed)			
13. SOURCE (1 = Domestic; 2 = Imported)			
14. PURCHASE TYPE CODE			
15. CLASS CODE		19a. PACKER FINANCING (1 = yes; 2 = no)	
16. SELLING BASIS (1 = Live; 2 = Dressed)		19b. DELIVERY LOCATION (1 = producer; 2 = packer)	
17. HEAD COUNT		19c. DELIVERY DATE (1 = producer; 2 = packer)	
18. ORIGIN (2-Letter State postal abbr.)		19d. DELIVERED (1 = Less than 7; 2 = greater than 7 less than 14)	

Guideline

LP-114 Live Cattle Daily Report (Committed and Delivered Cattle)

- (i) Lot identification (11). Enter code used to identify the lot to the packer.
- (ii) Purchasing basis (12). Enter “1” if cattle are delivered or “2” if cattle are committed.
- (iii) Source (13). Enter “1”, domestic, if cattle are purchased within the 50 States or “2”, imported, if cattle are purchased outside of the 50 States.
- (iv) Purchase type code (14). Enter the code that best describes the type of purchase.
- (v) Class Code (15). Enter the code that best describes the type of cattle in the lot.
- (vi) Selling basis (16). Enter “1” if cattle were purchased on a live basis or a “2” if cattle were purchased on a dressed basis.
- (vii) Head count (17). Enter the quantity of cattle in the lot in number of head.
- (viii) Origin (18). Enter the 2-letter postal abbreviation for the State in which the cattle were fed to slaughter weight. For imported cattle, enter “CN” for Canada.
- (ix) Terms of Trade (19a–d). Enter when applicable, otherwise leave blank.
 - (I) Packer financing (19a). Enter “1” (yes) or “2” (no) in response to: “Did packer provide financing agreement or arrangement with regards to the cattle?”
 - (II) Delivery location (19b). Enter “1” if delivery terms specify producer location, “2” if they specify packer’s plant location.
 - (III) Delivery Date (19c). Enter “1” if producer sets date of delivery for slaughter unilaterally; otherwise enter “2” for packer.
 - (IV) Delivered (19d). Enter “1” if negotiated purchased cattle are to be delivered for slaughter 7 or less days from the committed, purchased, or priced date. Enter “2” if they are to be delivered for slaughter from 8 to 14 days from the date the cattle were committed, purchased, or priced.