

Guideline

Livestock Mandatory Reporting General Guideline

The following reporting guidelines may be used by persons required to report electronically transmitted mandatory market information to the Agricultural Marketing Service.

The first fields of each reporting form provide the following information:

1. Identification number (plant establishment number or importer ID number)
2. Company name (name of parent company)
3. Plant street address (street address for plant)
4. Plant city (city where plant is located)
5. Plant state (state where plant is located)
6. Plant zip code (zip code where plant is located)
7. Contact name (the name of the corporate representative contact at the plant)
8. Phone number (full phone number for the plant including area code)
9. Reporting date (date the information was submitted (mm/dd/yyyy))



UNITED STATES DEPARTMENT OF AGRICULTURE
 AGRICULTURAL MARKETING SERVICE

BOXED BEEF DAILY REPORT

1. IDENTIFICATION NUMBER		DELIVERY PERIOD	CLASS CODE	CLASSIFICATION CODE	TRIM SPEC CODE
2. COMPANY NAME		1 = 0-21 DAYS 2 = 22-60 DAYS 3 = 61-90 DAYS 4 = 91/UP DAYS	1 = MIXED STEER/HEIFER 2 = STEER 3 = HEIFER 4 = DAIRYBRED STR/HFR 5 = MIXED STR/HFR/COW 6 = DAIRY COW 7 = BEEF COW 8 = MIXED COW 9 = BULL	1 = PRIME 2 = CHOICE 3 = SELECT 4 = PREMIUM WHITE 5 = CUTTER/CANNER 90% 6 = BONER 85% 7 = BREAKER 75% 8 = BULL 92% 9 = UNGRADED	1 = 3/4" AVG; 1" MAX 2 = 1/4" AVG; 1/2" MAX 3 = 1/8" AVG; 1/4" MAX 4 = PRACTICALLY FREE; 1/8" MAX 5 = PEELED/DENUDED; 1/8" MAX 6 = PEELED/DENUDED SURFACE MEMBRANE REMOVED; 1/8" MAX 7 = GROUND BEEF 8 = TRIMMINGS 9 = BONELESS PROCESSING BEEF
3. PLANT STREET ADDRESS					
4. PLANT CITY					
5. PLANT STATE		SALES TYPE CODE		BRANDED PRODUCT CODE	
6. PLANT ZIP CODE		1 = NEGOTIATED 2 = FORMULA MARKETING ARRANGEMENT 3 = FORWARD CONTRACT		QUALITY	YIELD
7. CONTACT NAME				1 = PRIME 2 = UPPER 2/3 CHOICE 3 = LOWER 1/3 CHOICE 4 = SELECT	1 = YIELD GRADE 1-3 2 = YIELD GRADE 4
8. PHONE NUMBER (include area code)		NOTE: According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0186. The time required to complete this information collection is estimated to average .1250 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.			
9. REPORTING DATE (mm/dd/yyyy)		USDA's Nondiscrimination Statement: In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: Mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; Fax: (202) 690-7442; or email: program.intake@usda.gov . USDA is an equal opportunity provider, employer, and lender.			
10. REPORTING TIME (1 = 10:00 a.m.; 2 = 2:00 p.m.)					
11. LOT IDENTIFICATION OR PURCHASE ORDER NUMBER					
12. DESTINATION (1 = Domestic; 2 = Export Overseas, 3 = Export NAFTA)					
13. SALES TYPE CODE					
14. DELIVERY PERIOD CODE					
15. REFRIGERATION (1 = Fresh; 2 = Frozen)					
16. CLASS CODE					
17. CLASSIFICATION CODE		22. FOB PLANT PRICE (\$/cwt.)			
18a. BEEF CUT - IMPS Code		23. USDA CERTIFIED SCHEDULE CODE (if applicable)			
18b. BEEF CUT - Description (if IMPS not applicable)		24a. BRANDED PRODUCT CODE - Quality			
19. TRIM SPECIFICATION CODE		24b. BRANDED PRODUCT CODE - Yield			
20. WEIGHT (1=Light; 2=Medium; 3= Heavy; 4=Mixed)					
21. TOTAL PRODUCT WEIGHT (pounds)					

Guideline

LP-126 Boxed Beef Daily Report

For lots comprising multiple items, provide information for each item in a separate record identified with the same lot identification or purchase order number.

- (i) Lot identification or purchase order number (11). Enter code used to identify the lot to the packer.
- (ii) Destination (12). Enter “1”, domestic, for product shipped within the 50 States; or “2”, exported, for product shipped overseas; or “3”, exported, for product shipped NAFTA (Canada or Mexico).
- (iii) Purchase type code (13). Enter the code corresponding to the sale type of the lot of boxed beef.
- (iv) Delivery period code (14). Enter the code corresponding to the delivery time period of the lot of boxed beef.
- (v) Refrigeration (15). Enter “1” if the product is sold in a fresh condition with an age of 14 days or less from the date of manufacture, “2” if the product is sold in a frozen condition, or “3” if the product is sold in a fresh condition with an age of more than 14 days from the date of manufacture.
- (vi) Class code (16). Enter the code that best describes the class of cattle from which the boxed beef was produced.
- (vii) Classification code (17). Enter the code corresponding to the grade of the boxed beef.
- (viii) Beef cut (18a–b). Enter the numerical code corresponding to the Institutional Meat Purchase Specifications (IMPS) (3 to 4 characters) (18a) or the internal corporate descriptor used to identify the product (18b). Descriptors must be entered consistently for all submissions.
- (ix) Trim spec code (19). Enter the code corresponding to the trim level of the boxed beef.
- (x) Weight (20). Enter the code corresponding to the relative weight of the product. Where weight is a factor, enter “1” to signify the lighter weight range, “2” to signify the middle weight range, or “3” to signify the heavier weight range. Where weight is not a factor, enter “4” to signify all weights or mixed.
- (xi) Total product weight (21). Enter the total weight of the boxed beef cut in the lot in pounds.
- (xii) Price (22). Enter the price received for each boxed beef cut in the lot in dollars per one hundred pounds, FOB Plant basis.
- (xiii) USDA Certified schedule code (23). Enter the code for the USDA Certified Program schedule, if applicable (e.g. G1, G2, etc.); otherwise leave blank.
- (xiv) Branded product code (24a–b). Enter the quality grade code (24a) and the yield grade code (24b) that best describes the brand. Leave blank if not applicable.