

Guideline

Livestock Mandatory Reporting General Guideline

The following reporting guidelines may be used by persons required to report electronically transmitted mandatory market information to the Agricultural Marketing Service.

The first fields of each reporting form provide the following information:

1. Identification number (plant establishment number or importer ID number)
2. Company name (name of parent company)
3. Plant street address (street address for plant)
4. Plant city (city where plant is located)
5. Plant state (state where plant is located)
6. Plant zip code (zip code where plant is located)
7. Contact name (the name of the corporate representative contact at the plant)
8. Phone number (full phone number for the plant including area code)
9. Reporting date (date the information was submitted (mm/dd/yyyy))



UNITED STATES DEPARTMENT OF AGRICULTURE
 AGRICULTURAL MARKETING SERVICE

BOXED LAMB REPORT

1. IDENTIFICATION NUMBER		SALE TYPE CODE	DELIVERY PERIOD CODE	CLASSIFICATION CODE
2. COMPANY NAME		1 = NEGOTIATED 2 = FORMULA MARKETING ARRANGEMENT 3 = FORWARD CONTRACT	1 = 0-21 DAYS 2 = 22-60 DAYS 3 = 61-90 DAYS 4 = 91/UP DAYS	1 = PRIME 2 = CHOICE 3 = PRIME/CHOICE 4 = GOOD 5 = UNGRADED
3. PLANT STREET ADDRESS		BRANDED PRODUCT CODE		
4. PLANT CITY		QUALITY	YIELD	
5. PLANT STATE		1 = PRIME 2 = CHOICE	1 = YIELD GRADE 2 or BETTER 2 = YIELD GRADE 1-3 3 = YIELD GRADE 4	
6. PLANT ZIP CODE		<p>NOTE: According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0186. The time required to complete this information collection is estimated to average 5 minutes for importers and 10 minutes for domestic packers per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.</p> <p>USDA's Nondiscrimination Statement: In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: Mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; Fax: (202) 690-7442; or email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.</p>		
7. CONTACT NAME				
8. PHONE NUMBER (include area code)				
9. REPORTING DATE (mm/dd/yyyy)				
10. REPORTING TIME	(NOT APPLICABLE)			
11. LOT IDENTIFICATION OR PURCHASE ORDER NUMBER		18. WEIGHT (1=Light; 2=Medium; 3= Heavy; 4=Mixed)		
12. SOURCE (1 = Domestic; 2 = Imported)		19. TOTAL PRODUCT WEIGHT (pounds)		
13. SALE TYPE CODE		20. FOB PLANT PRICE (\$/cwt.)		
14. DELIVERY PERIOD CODE		21. USDA CERTIFIED SCHEDULE CODE (if applicable)		
15. REFRIGERATION (1 = Fresh; 2 = Frozen)		22a. BRANDED PRODUCT CODE - Quality		
16. CLASSIFICATION CODE		22b. BRANDED PRODUCT CODE - Yield		
17a. LAMB CUT - IMPS Code				
17b. LAMB CUT - Description (if IMPS not applicable)				

Guideline

LP-128 **Boxed Lamb Daily Report**

For lots comprising multiple items, provide information for each item in a separate record identified with the same lot identification or purchase order number.

- (i) Lot identification or purchase order number (11). Enter code used to identify the lot to the packer.
- (ii) Destination/Source (12). Enter “1”, domestic, for product originating within the 50 States or “2”, imported, for product originating from outside of the 50 States.
- (iii) Sale type code (13). Enter the code corresponding to the sale type of the lot of boxed lamb.
- (iv) Delivery period code (14). Enter the code corresponding to the delivery time period of the lot of boxed lamb.
- (v) Refrigeration (15). Enter “1” if the product is sold in a fresh condition or “2” if the product is sold in a frozen condition.
- (vi) Classification code (16). Enter the code corresponding to the grade of the boxed lamb, if applicable.
- (vii) Lamb cut (17a–b). Enter the numerical code corresponding to the Institutional Meat Purchase Specifications (IMPS) (3 to 4 characters) (17a) or the internal corporate descriptor used to identify the product (17b). Descriptors must be entered consistently for all submissions.
- (viii) Weight (18). Enter the code corresponding to the relative weight of the product. Where weight is a factor, enter “1” to signify the lighter weight range, “2” to signify the middle weight range, or “3” to signify the heavier weight range. Where weight is not a factor, enter “4” to signify all weights or mixed.
- (ix) Total product weight (19). Enter the total weight of the boxed lamb cut in the lot in pounds.
- (x) Price (20). Enter the price received for each boxed lamb cut in the lot in dollars per one hundred pounds, FOB Plant basis.
- (xi) USDA Certified schedule code (21). Enter the code for the USDA Certified Program schedule, if applicable (e.g., CL, etc.); otherwise leave blank.
- (xii) Branded product code (22a–b). Enter the quality grade code (22a) and the yield grade code (22b) that best describes the brand. Leave blank if not applicable.